



## FINAL INSPECTION CHECKLIST

For a speedy bond refund you are required to do the following:

1. Exhaust fans to be removed and cleaned.
2. All cupboards to be cleaned - inside and out.
3. Venetian blinds to be taken down and cleaned.
4. Oven, griller, drip trays to be cleaned.
5. Windows and window sills to be cleaned thoroughly.
6. All marks to be removed from walls and doors.
7. Carpets to be steam cleaned and receipt given to property manager.
8. We recommend Mega Cleaning, 0418 330 213 (cleaning and steam cleaning) and Jaycon Blinds 0411 635 582 (blinds)
9. Drapes to be washed or dry-cleaned according to fabric.
10. Particular attention should be given to the cleaning of the bathroom, toilets, bathroom cabinets and shower recess. Ensure that shower recess, shower screen, bath and grouting are scrubbed, leaving them free of all soap residue and mildew. Wash shower curtains thoroughly.
11. All household and garden rubbish to be removed from property and nature strip before bond will be returned.
12. Lawns to be mowed, edges trimmed, flower beds, pebble gardens and paths weeded.
13. Please note that it is your responsibility to request final reading for gas, electricity, telephone and water accounts and to advise change of address with the post office, as no responsibility is taken by our office.
14. Please be advised that all of the above-mentioned will be checked when conducting the final inspection of the premises.
15. Where the property is fully furnished all items listed on the inventory must be cleaned.